

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
May 6, 2008

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:04 P.M.

Present were Hart, Konn, Kremer, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Library Assistant Director and Director of Youth Services; Mary Constance Back, Director of Readers' Services; Mary Sebela, Director of Circulation Services; Sharon Montague, Special Services Director; Jennifer Collette, Reference Services Director; Roy Minnich, Building Services Director; Julie Tang, Financial Services Coordinator; Judy Walther, CPA, McClure, Inserra & Company; Kathy Kwandras, 6th Ward Alderwoman and City/Library Liaison; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent were Pauly, Sanchez and Semple.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED APRIL 1, 2008 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

Mrs. Webb moved that:

THE SECRETARY'S CLOSED MINUTES DATED APRIL 1, 2008 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

Mr. Sanchez entered the meeting at 7:07 P.M.

IV.

Sharon Montague, Special Services Director, stated that the Friends' April Book Sale was a success.

Mrs. Hart moved that:

IN A DEVIATION FROM THE AGENDA, SECTION X. NEW BUSINESS, ITEM B. AUDIT REPORT, BE MOVED TO THIS POINT IN THE MEETING.

The motion was unanimously approved on a voice vote.

X.

B. Mrs. Judy Walther, of McClure, Inserra & Company, presented an overview of the recently completed audit and then answered questions from those in attendance.

V.

Meet the Board, Part II continued with a presentation by Kathy Kwandras, 6th Ward Alderwoman and City/Library Liaison. Mr. Ruff, Library Executive Director, presented a report titled, Lessons Libraries Can Learn from Commercial Booksellers.

VI.

President Wright thanked those responsible for arranging the Volunteer Luncheon and then reviewed and updated the 2008 Board Calendar.

VII.

David Ruff, Executive Director, stated that he attended a City meeting regarding the search for a new City Manager. Year to date statistics were trending upward.

VIII.

In the absence of Mrs. Pauly, NSLS Representative, Mr. Ruff stated that self nomination forms for open NSLS Board positions should be returned by the May 9th deadline. Mr. Konn reported that he attended Embracing Change: Transforming Libraries and Communities Symposium, at NSLS in April.

IX.

There was no Unfinished Business.

X.

A. Mrs. Hart, Finance Committee Chair, stated that the Committee met at 6 P.M. to review income and expenses.

C. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED MAY 2, 2008 IN THE AMOUNT OF \$278,460.44 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

D. Mrs. Threadgill, Planning Committee Chair, stated a meeting was held on April 15, 2008 to schedule meetings on July 22 and December 9, 2008 to discuss plans for the Youth Services FY2010 renovation.

E. Mrs. Kremer, Bylaws Committee Chair, stated that a meeting was held on April 10, 2008 to begin the annual Bylaws and Library Policy Manual review.

F. In the absence of Mrs. Semple, Personnel Committee Chair, Ms. Gottschlich reported that the next meeting is scheduled on May 28, 2008.

G. Mr. Konn moved that:

THE BOARD APPROVE THE HEALTH INSURANCE CONTRIBUTION RATES AS PRESENTED IN ATTACHMENT C – 05/06/08.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

H. Mrs. Threadgill moved that:

THE BOARD APPROVE UPDATES TO THE FAMILY AND MEDICAL LEAVE ACT AS PRESENTED IN ATTACHMENT D – 05/06/08.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

I. In the absence of Mrs. Pauly, Development Committee Chair, President Wright requested that Board Surveys be returned by May 20, 2008.

J. There was no Other New Business.

XI.

Mrs. Hart moved that:

THE MEETING BE ADJOURNED.

The meeting was adjourned at 9:00 P.M.

Marsha Kremer
Secretary
Rolling Meadows Library Board

Date _____