

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
July 1, 2008

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Hart, Konn, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were Lucia Khipple, Library Assistant Director and Director of Youth Services; Joyce Schweda, Technical Services Director; Mary Constance Back, Director of Readers' Services; Mary Sebela, Director of Circulation Services; Jennifer Collette, Reference Services Director; Andrea Worth, Friends of the Library President; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED JUNE 3, 2008 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Andrea Worth, President of the Friends of the Library, stated that the Friends would march in the City's July 4th Parade.

V.

Mrs. Khipple, Assistant Director and Mrs. Collette, Reference Services Director, reported on World Language Collections. Those in attendance then watched an Olympic themed Summer Reading Video produced by Kimball Hill students.

VI.

President Wright reviewed and updated the 2008 Board Calendar and stated that next month Mr. Ruff will present a report on his History Hike poster presentation at the annual ALA conference in Anaheim.

VII.

In the absence of Mr. Ruff, Mrs. Khipple, Library Assistant Director, reported that the Circulation statistics were up year to date. Mrs. Khipple noted that the June program statistics for Youth Services were not included but will be added next month. Mrs. Sebela, Circulation Services Director, reported that June was a very busy month and noted how well the new automated courtesy calls were received by patrons and staff.

VIII.

Mrs. Pauly, NSLS Representative, stated that Mr. Ruff attended a recent NSLS program that presented the two District 66 House seat candidates.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.

In a deviation from the agenda, Mrs. Hart recommended that the words, "Not to Exceed" and a dollar amount be stated in the recorded minutes of any Board meeting in which a motion is made to award a contract to a vendor.

Mrs. Kremer moved that:

THE BOARD RESCIND THE APPROVAL OF THE SECRETARY'S MINUTES DATED JUNE 3, 2008.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

Mrs. Webb moved that:

THE JUNE 3, 2008 MINUTES BE AMENDED BY ADDING THE WORDS, NOT TO EXCEED \$7,266.00, TO SECTION X, ITEM C.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

- B. Mrs. Hart moved that:

SUBJECT TO CLARIFICATION OF TWO MY MEDIA MALL INVOICES, ACCOUNTS PAYABLE DATED JUNE 30, 2008 IN THE AMOUNT OF \$330,307.68 BE APPROVED FOR PAYMENT

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, said no meeting was held. The next meeting is scheduled on July 22, 2008 to discuss the renovation of Youth Services.
- D. Mrs. Kremer, Bylaws Committee Chair, said no meeting was held. The next meeting is scheduled on August 14, 2008.
- E. Mrs. Semple, Personnel Committee Chair, said a meeting was held on June 5, 2008 to review Salary Classifications. The next meeting is scheduled on July 9, 2008 to continue that review and begin the Employee Handbook review.
- F. Mrs. Pauly, Development Committee Chair, reported that no meeting was held and then deferred to Mrs. Semple to conduct the Election of Board Officers.

For President: Dick Wright. There were no nominations from the floor; nominations were declared closed. Elected by acclamation: Dick Wright.

For Vice-President: Jean Threadgill and Lawrence Konn. There were no nominations from the floor; nominations were declared closed. Elected by ballot: Jean Threadgill.

For Secretary: Marsha Kremer. There were no nominations from the floor; nominations were declared closed. Elected by acclamation: Marsha Kremer.

For Treasurer: Mary Hart. There were no nominations from the floor; nominations were declared closed. Elected by acclamation: Mary Hart.

- G. There Was No Other New Business.

XI.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:46 P.M.

_____ Date _____
Marsha Kremer
Secretary - Rolling Meadows Library Board