

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
July 7, 2009

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were Hart, Konn, Kremer, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Sharon Montague, Special Services Director; Roy Minnich, Building Services Director; Patrick Graf, Information Technology Director; Jim Larsen, 7<sup>th</sup> Ward Alderman and City/Library Liaison; Anna Yackle, North Suburban Library System Public Library Liaison; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent was Pauly.

In a deviation from the agenda, following the Call To Order, Mr. Wright and Mr. Ruff introduced Jim Larsen, 7<sup>th</sup> Ward Alderman and new City/Library Liaison. Brief round table introductions were made.

Mary Constance Back, Director of Readers' Services, arrived at 7:09 P.M.

II.

Mrs. Threadgill moved that:

**THE SECRETARY'S MINUTES DATED JUNE 2, 2009 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Anna Yackle, North Suburban Library System Public Library Liaison, presented Trustee Larry Konn with an NSLS Achievement Award for completing Silver Level Trustee Training.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague reported on the Friends' participation in the City's 4<sup>th</sup> of July Parade. Friends' members reported that 3,000 bookmarks were distributed.

V.

In this month's Educational Presentation, "Youth Services in the Age of the Internet", Lucia Khipple, Director of Youth Services, reviewed internet services offered and the impact of internet use in Youth Services. This program was followed by Library Visits Part 2 of 3. Board Members reported on their recent Library visits.

VI.

President Wright reviewed the 2009 Board Calendar, and noted that Library Visits Part 3 of 3 will be presented at the November Board meeting.

VII.

Mr. Ruff, Executive Director, reported double digit increases in Library Visits, Circulation, Questions Asked, and Internet Sessions. Mr. Graf reported that the new phone system switchover will take place on July 15<sup>th</sup>. Mr. Ruff reported that the Ethernet hookups are proving to be popular and AT&T is working to prepare the Library for a large Bandwidth increase.

VIII.

In the absence of Mrs. Pauly, NSLS Representative, Mr. Ruff reported that Night Owl Service ended effective June 30, 2009.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

**ACCOUNTS PAYABLE DATED JULY 2, 2009 IN THE AMOUNT OF \$250,305.85 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Mrs. Threadgill, Planning Committee Chair, reported that a meeting is scheduled on July 21, 2009.

D. Mrs. Hart moved that:

**THE BOARD AWARD THE PARKING LOT PAVING CONTRACT TO A PREFERRED PAVING COMPANY, NOT TO EXCEED \$9,500.00, AS PRESENTED IN ATTACHMENT C – 7/07/09.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

E. Mrs. Webb moved that:

**THE BOARD AWARD THE TUCK POINTING CONTRACT TO D & M CONTRACTORS, INC., NOT TO EXCEED \$6,250.00, AS PRESENTED IN ATTACHMENT D – 7/07/09.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

F. Mrs. Kremer, Bylaws Committee Chair, reported that no meeting was held but one is scheduled on July 29, 2009.

G. Mrs. Kremer moved that:

**THE BOARD APPROVE THE PROPOSED UPDATES TO THE LIBRARY BYLAWS (FIRST READING: JUNE 2, 2009 BOARD MEETING) AS PRESENTED IN ATTACHMENT E – 7/07/09.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

H. Mrs. Semple moved that:

**THE BOARD APPROVE THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FY2008-2009 AS PRESENTED IN ATTACHMENT F – 7/07/09.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

I. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

J. In the absence of Mrs. Pauly, Development Committee Chair, President Wright stated that a meeting is scheduled on September 15, 2009.

K. In the absence of Mrs. Pauly, Development Committee Chair, President Wright reviewed the Board Evaluation Survey Results.

L. Mrs. Semple, Nominating Subcommittee of the Development Committee, presented the Nominating Committee Report.

For President: Dick Wright. There were no nominations from the floor; nominations were declared closed.

For Vice-President: Jean Threadgill. There were no nominations from the floor; nominations were declared closed. .

For Secretary: Marsha Kremer. There were no nominations from the floor; nominations were declared closed.

For Treasurer: Mary Hart. There were no nominations from the floor; nominations were declared closed.

Mrs. Semple moved that:

**THE BOARD APPROVE THE SLATE OF BOARD OFFICERS AS PRESENTED IN ATTACHMENT G – 7/07/09.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

M. There was no Other New Business.

XI.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 9:11 P.M.

Marsha Kremer \_\_\_\_\_  
Secretary - Rolling Meadows Library Board

Date \_\_\_\_\_