

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
September 1, 2009

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Hart, Konn, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sharon Montague, Special Services Director; Patrick Graf, Information Technology Director; Jim Larsen, 7<sup>th</sup> Ward Alderman and City/Library Liaison; Susan Kahle and Pat Konn.

Absent was Kremer.

II.

Mrs. Threadgill moved that:

**THE SECRETARY'S MINUTES DATED AUGUST 5, 2009 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Montague, Friends of the Library Liaison, said the next Book Sale will be held November 12 – 15, 2009.

V.

In this month's Educational Presentation, Rolling Meadows Library History Update and 50<sup>th</sup> Anniversary, Mr. Ruff announced plans to kick off the Library's 50<sup>th</sup> Anniversary Celebration during Rolling Meadows High School's Homecoming Parade on October 8, 2009.

VI.

President Wright reviewed and updated the 2009 Board Calendar and noted the updated Board/Staff Committee list.

VII.

Mr. Ruff, Executive Director, reported an increase in year-to-date 2009 statistics over year-to-date 2008 numbers and cited the following increases in 2009. Circulation increased 6.9%, Visits increased 8.3%, Questions Asked increased 9.8%, Program Attendance increased 7.5%, and Internet Sessions increased 14.6%. A comparison of the month of August 2008 with August 2009 also reflected increases such as; Circulation is up 18.2%, Visits are up 17.6%, Questions Asked are up 20%, and Internet Sessions are up 28.9%. Mr. Ruff stated that the Summer Reading Program showed a successful participant increase of 4% and parking lot repairs are nearly complete.

VIII.

Mrs. Pauly, NSLS Representative, said an expected 16.5% reduction in funding will affect services provided by NSLS. Professional Development fees will increase by \$10.00 effective October 1, 2009 and additional changes are expected.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses. Mrs. Hart invited Mr. Ruff to review the interest income shortfall and how it might affect the Library budget.
- B. Mrs. Hart moved that:

**ACCOUNTS PAYABLE DATED AUGUST 28, 2009 IN THE AMOUNT OF \$291,944.83 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mr. Ruff presented Attachment D – 09/01/09, the first draft of the Fiscal 2010 Budget. Mr. Ruff reviewed estimated income and expenses and answered questions. The City Budget Presentation is November 3, 2009.
- D. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled.

- E In the absence of Mrs. Kremer, Bylaws Committee Chair, no report was presented.
- F Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.
- G Mrs. Pauly, Development Committee Chair, reported that no meeting was held but one is scheduled on September 15, 2009.
- H Mrs. Semple moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI – ANNUAL REVIEW MANDATED BY SECTION 2.06 AS PRESENTED IN CLOSED ATTACHMENT E – 09/01/09.**

The motion carried unanimously on a voice vote.

Following a 5 minute recess, the Board entered into Closed Executive Session at 8:34 P.M. and reviewed closed session minutes as part of the semi – annual review mandated by section 2.06 as presented in closed attachment E – 09/01/09.

- I The Board returned to open session at 8:38 P.M.
- J Mr. Konn moved that:

**THE CLOSED MINUTES RECOMMENDED FOR RELEASE AND REVIEWED UNDER 5 ILCS 120/2(C)(21) IN ATTACHMENT E – 09/01/09 NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.**

Following the opportunity for discussion, the question was called. On a roll call vote, the motion carried unanimously.

- K There was no Other New Business.

XI.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:39 P.M.

Marsha Kremer \_\_\_\_\_  
Secretary - Rolling Meadows Library Board

Date \_\_\_\_\_