

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
October 6, 2009

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Hart, Konn, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services, Director; Joyce Schweda, Technical Services Director; Jennifer Collette, Reference Services Director; Sharon Montague, Special Services Director; Patrick Graf, Information Technology Director; Roy Minnich, Director of Building Services; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED SEPTEMBER 1, 2009 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Montague, Friends of the Library Liaison, reported that a membership meeting will be held this week to introduce the group to possible new members.

V.

The first part of this month's Educational Presentation, Get To Know The Department Directors, was presented by Mary Sebela, Sharon Montague, Lucia Khipple, and Jennifer Collette. Mr. Ruff then conducted a Review of Illinois Library Laws & Rules followed by an Overview of Administrative Ready Reference.

VI.

President Wright updated the 2009 Board Calendar and the revised Board/Staff Committees list for 2009/2010. President Wright extended an invitation to hear Mr. Ruff's FY2010 Budget Presentation to the City on October 20, 2009.

VII.

Mr. Ruff, Executive Director, reported a 7.3% increase in Circulation with Questions Asked up 8.7% and Internet Sessions up 6.8%. Mr. Ruff stated that computer classes will be held in the Community Room by the end of the year and the resurfacing and paving project is complete. The handicapped parking places across from the main entrance have been relocated to the East lot, as per the City Inspector's requirement, with striping and signage changes scheduled for this week.

VIII.

Mrs. Pauly, NSLS Representative, reported the death of Sharon Ball, an NSLS member for 11 years. Mrs. Pauly also presented information about the 2009 Sexual Predator law.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED OCTOBER 1, 2009 IN THE AMOUNT OF \$255,067.94 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mr. Ruff presented a review and explanation of the FY2010 Budget.

Mrs. Hart moved that:

THE BOARD APPROVE THE FY2010 BUDGET IN THE AMOUNT OF \$3,695,272.00, WHICH INCLUDES A 2.23% PAY RATE INCREASE, AS PRESENTED IN ATTACHMENT D – 10/06/09.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

D. Mrs. Semple moved that:

THE BOARD APPROVE THE ANNUAL PER CAPITA GRANT APPLICATION AS PRESENTED IN ATTACHMENT E -10/06/09.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

E Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled.

F. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled. Mrs. Kremer reviewed the updates to the Library Policies.

G. Due to a number of changes, Mrs. Kremer agreed with the suggestion that a vote on Attachment F – 10/06/09 be deferred to the November 3, 2009 Board meeting.

H. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

I. Mrs. Pauly, Development Committee Chair, reported that a meeting was held on September 15, 2009 to discuss the 2010 Regular Meeting Dates of the Board and the 2010 Board Educational Presentations. No meeting was scheduled.

J. Mrs. Pauly moved that:

THE BOARD APPROVE THE RESOLUTION ESTABLISHING THE REGULAR MEETING DATES OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF ROLLING MEADOWS, COOK COUNTY, ILLINOIS, FOR FISCAL YEAR 2010 AS PRESENTED IN ATTACHMENT G – 10/06/09.

Following the opportunity for discussion, the question was called. On a roll call vote, the motion carried unanimously.

K. Mrs. Pauly presented Attachment H – Possible Board Meeting Educational Presentations for 2010 for information only; no approval of the list was needed.

L. There was no Other New Business.

XI.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 9:57 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____