

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
November 3, 2009

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were Hart, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services, Director; Joyce Schweda, Technical Services Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sharon Montague, Special Services Director; Patrick Graf, Information Technology Director; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent was Konn.

II.

Mrs. Semple moved that:

**THE SECRETARY'S MINUTES DATED OCTOBER 6, 2009 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Montague, Friends of the Library Liaison, reported that the Friends' Fall Book Sale will be held November 12 – 15, 2009.

V.

This month's Educational Presentation, Get to Know the Department Directors II, was presented by Joyce Schweda, Mary Constance Back, Patrick Graf, and David Ruff.

VI.

President Wright updated the 2009 Board Calendar and extended an invitation to attend the second reading of the FY2010 Library Budget at City Hall on November 10, 2009.

VII.

Mr. Ruff, Executive Director, reported the following year-to-date increases: Visits increased 5%, Circulation increased 7.6%, and Questions Asked increased 6.6%. Mr. Ruff stated that the handicapped parking spaces are now located in the East and West lots, per the City Inspector's requirement, and that Library programs at the Police Neighborhood Resource Center have been discontinued due to Center's planned closing.

VIII.

Mrs. Pauly, NSLS Representative, reported that NSLS is waiting on State action to determine FY2010 System budget plans.

IX.

There was no Unfinished Business.

X.

A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.

B. Mrs. Hart moved that:

**ACCOUNTS PAYABLE DATED OCTOBER 30, 2009 IN THE AMOUNT OF \$239,746.63 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled.

D. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.

E. Mrs. Kremer moved that:

**THE BOARD APPROVE UPDATES TO THE LIBRARY POLICIES AS PRESENTED IN ATTACHMENT C – 11/03/09, AS CORRECTED.**

Following the opportunity for discussion, the question was called and the motion carried unanimously on a voice vote.

F. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

G. Mrs. Pauly, Development Committee Chair, stated that no meeting was held and none is scheduled.

H. There was no Other New Business.

XI.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:35 P.M.

Marsha Kremer \_\_\_\_\_  
Secretary - Rolling Meadows Library Board

Date \_\_\_\_\_