

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
January 12, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were Hart, Konn, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Sharon Montague, Special Services Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Director of Reference Services; Patrick Graf, Information Technology Director; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

II.

Mr. Sanchez moved that:

THE SECRETARY'S MINUTES DATED DECEMBER 1, 2009 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Webb, member of the Friends of the Library, reported that the Friends' were meeting in the Community Room.

V.

Mr. Ruff presented and reviewed the sixth annual Library Visits packets for 2010.

VI.

President Wright updated the 2010 Board Calendar.

VII.

Mr. Ruff, Executive Director, thanked Special Services and Building Services for the holiday decorations. Mr. Ruff noted upcoming dates including the Library's 50th Anniversary celebration on February 28, Dr. Seuss Day on March 6, and the Volunteer Luncheon on March 26, 2010. Mr. Ruff noted the increased number of Visits and Internet session in 2009 and that the 408,174 annual Circulation figure was the second highest ever. Mr. Ruff stated there was a possibility of delayed county tax bills again in 2010.

VIII.

Mrs. Pauly, NSLS Representative, stated that February 10, 2010 will be "A Day in the Life of Your Library". The figures and information reported for that day will be used to give legislators a snapshot of the daily importance of libraries.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED JANUARY 8, 2010 IN THE AMOUNT OF \$421,692.02 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Hart moved that:

THE BOARD ENGAGE THE ACCOUNTING FIRM OF McCLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY'S ANNUAL AUDIT FOR AN ESTIMATED SUM OF \$9,800.00.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- D. Mrs. Threadgill, Planning Committee Chair, said a meeting is scheduled on January 20, 2010 to discuss the Youth Services Renovation.

E. Mrs. Threadgill moved that:

THE BOARD ACCEPT THE BID OF THE BUSINESS SECTION OF ROLLING MEADOWS, IL FOR THE PURCHASE OF COMPUTER WORKSTATION COMPONENTS, NOT TO EXCEED \$5,800.00, AS DESCRIBED IN ATTACHMENT C - DATED 01/12/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

F Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.

G. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

H. Mrs. Pauly, Development Committee Chair, stated that no meeting was held and the next meeting is scheduled in March.

I. There was no Other New Business.

XI.

Mrs. Kremer moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:26 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____