

**BYLAWS/POLICIES COMMITTEE MEETING
MAY 19, 2011**

Present: Marsha Kremer, Chair; David Ruff, Eunice Semple, Mary Constance Back, Lucia Khipple and Mary Sebela (Jennifer Collette arrived at 9:25).

I. Call to Order

The Bylaws meeting was called to order at 9:05 A.M.

II. Approval of Minutes

David Ruff moved that the minutes for the April 21, 2011 meeting be approved. Following the opportunity for discussion, on a voice vote, the motion was unanimously approved.

III. Floor Open to the Public

The meeting was open to the public for up to 20 minutes. No one from the public was in attendance.

IV. Unfinished Business

Mr. Ruff gave each committee member a copy of the Bylaws with revisions noted. Each member is to review document and bring any changes to his attention. He will also cite the state statutes and city ordinances in the final copy. Final copy will be brought to the June Board meeting for first reading.

V. New Business

- A. The Committee continued the annual review of the Library Policies.
- B. Revision recommended to the Internet Policy.
- C. All other policies were reviewed with no changes recommended.
- D. Recommended changes to the policies will be incorporated and the completed Policy Manual will be brought to the Board for approval.

VI. Lucia Khipple moved the meeting be adjourned at 10:05 A.M. On a voice vote, the motion was unanimously approved. No date was set for the next meeting.

Approved _____ Date _____