

Page 1 of 1
ROLLING MEADOWS LIBRARY BOARD
FINANCE COMMITTEE MINUTES
TUESDAY, SEPTEMBER 4, 2018

I. Call To Order

Chairperson Webb called the meeting to order at 6:05 p.m. Present: Chairperson Peg Webb; Board Board Member Mary Erturk; Reference Services Director Jennifer Collette; and Library Director David Ruff.

Absent: Arroyo, Khipple

II. Review & Authorization Of This Month's Checks

Chairperson Webb and Ms. Erturk reviewed selected invoices, compared all checks to the Check Register, and Chairperson Webb signed the approved checks.

III. Approval Of Minutes From Last Finance Committee Meeting

Ms. Collette moved that the minutes from the last meeting be approved. On a voice vote the motion was unanimously approved.

IV. Meeting Open To The Public For Twenty Minutes

The meeting was opened to the public for twenty minutes. No one from the public was in attendance.

V. Unfinished Business

There was no unfinished business to conduct this month.

VI. New Business

A. Review Of 13-Month Combined Non-Capital Fund Balance (Target Vs. Actual)

The Committee reviewed current non-capital fund balances.

B. Review Of Budget Vs. Actual Report

The Committee reviewed the Budget Vs. Actual Report.

C. Review And Approval Of Current Income & Expenses

Ms. Erturk moved that expenses in the amount of \$353,504.80 be approved for submission to the Library Board. A discussion ensued and the motion was unanimously approved on a voice vote.

D. Discuss Proposed 2019 Library Budget

Mr. Ruff and the Committee discussed the proposed 2019 Budget. Mr. Ruff is waiting for the August inflation reports to finalize the Budget for consideration at the October Board Meeting.

E. Other New Business

There was no other new business to discuss at this meeting.

VII. Adjournment

Ms. Erturk moved that the meeting be adjourned. On a voice vote, the motion was unanimously approved and the meeting was adjourned at 6:30 p.m.

APPROVED – Peg Webb, Chair, Finance Committee