

**ROLLING MEADOWS LIBRARY BOARD  
PERSONNEL COMMITTEE MINUTES  
Thursday, September 23, 2010**

**I. Call To Order**

Ms. Semple called the meeting to order at 10:05 A.M.

Present were Eunice Semple, Marsha Kremer, Dave Ruff, Mary Constance Back, Joyce Schweda, Jennifer Collette, Pat Gottschlich and Lucia Khipple.

**II. Approval Of Minutes**

Mrs. Schweda moved that the secretary's minutes dated June 10, 2010 be approved and submitted. Following the opportunity for discussion, the question was called and on a voice vote the motion carried.

**III. Meeting Open to the Public for Twenty Minutes**

No one from the public chose to address the committee.

**IV. Unfinished Business**

A. Salary Classification Review Update. No changes were made.

**V. New Business**

A. The Committee reviewed the Employee Handbook Policy pages. Ms. Khipple moved to approve the proposed changes to the wording in Policy 305. Following the opportunity for discussion, the question was called and on a voice vote, the motion carried.

B. The committee planned meeting dates for 2011. The next meeting of the committee will be February 17, 2011 at 10:00 A.M.

**VI.** Ms. Khipple motioned for adjournment of the meeting. The question was called and on a voice vote, the motion carried. The meeting was adjourned at 11:01 A.M.

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**Approved**

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**Date**