

ROLLING MEADOWS LIBRARY

04/11/2025

WE ARE HIRING A READERS SERVICES ASSOCIATE

Are you passionate about connecting people with books, ideas, and community? Do you thrive in a dynamic environment where curiosity is celebrated and creativity is encouraged?

If so, RML wants YOU on our team!

We're looking for an enthusiastic, resourceful, and personable **Readers Services Associate** to help enrich the library experience for both adult and teen patrons. In this role, you'll guide readers to their next great book, collaborate on creative programming, and bring positive energy to everything you do—from assisting at the desk to representing the library at community events.

WHAT YOU WILL DO:

- Share your enthusiasm for library services, materials, and programs at the Readers Desk by connecting readers with books they'll love and helpful resources
- Represent RML at local events and community outreach opportunities
- Collaborate on innovative displays, programs, and reader engagement initiatives
- Create a welcoming and inclusive space for teens and adults alike

PART TIME : AVERAGE 14 HOURS PER WEEK

Monday & Tuesday 4-9 pm

1 Saturday per month 9-5 pm

1 Sunday per month 11:45-5 pm (Sunday hours paid at time and a half)

Part time benefits include staff paid time off

HOURLY RATE:

\$ 17.00 - \$ 21.25

The hourly rate reflects the beginning to the midpoint of the pay range. Actual rate will be determined based on qualification and internal equity.

EDUCATION AND EXPERIENCE:

A bachelor's degree and/or equivalent combination of education and experience required.

Rolling Meadows Library is an equal opportunity employer

READY TO APPLY? Come be a part of something meaningful.

For more information or to download an application, please visit our employment page:

www.rmlib.org/employment

Completed application materials can be submitted to:

RMLemployment@rmlib.org or

Rolling Meadows Library 3110 Martin Lane, Rolling Meadows, IL 60008