

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
April 7, 2009

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Hart, Konn, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Constance Back, Director of Readers' Services; Jennifer Collette, Reference Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Roy Minnich, Building Services Director; Sharon Montague, Special Services Director; Patrick Graf, Information Technology Director; and Pat Konn.

II.

Mrs. Webb moved that:

THE SECRETARY'S MINUTES DATED MARCH 3, 2009 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mr. Konn moved that:

THE SECRETARY'S CLOSED MINUTES DATED MARCH 3, 2009 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Sharon Montague, Friends of the Library Liaison, reported that the next Friends' meeting will be held on April 14, 2009.

V.

Mrs. Semple reported on her attendance at the Public Library Association's Spring Symposium held in Nashville, TN.

VI.

President Wright reviewed the 2009 Board Calendar and reminded those in attendance of the May 1, 2009 deadline to sign off and return the Cook County Ethics Form.

VII.

Mr. Ruff, Executive Director, reported that year to date statistics were trending upward and noted that the Dr. Seuss Day Celebration, held on Saturday, March 7, 2009, was a big success. Mr. Ruff also reported that the Annual Volunteer Luncheon will be held on Saturday, May 2, 2009 at 12:30 P.M.

VIII.

Mrs. Pauly, NSLS Representative, stated that the Annual American Library Association Conference will be held from July 9 – 15, 2009 at McCormick Place in Chicago.

IX.

There was no Unfinished Business.

X.

A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.

B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED MARCH 31, 2009 IN THE AMOUNT OF \$350,306.44 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

Mrs. Hart invited Board Members to attend a review of this year's audit report following the May Finance Committee meeting. The review will be presented from 5:30 P.M. – 7:00 P.M.

C. Mrs. Threadgill, Planning Committee Chair, reported that a meeting was held on March 12, 2009 to discuss carpeting the lower level, the phone system Request for Proposal, Ethernet and Broadband improvements.

D. Mrs. Kremer, Bylaws Committee Chair, reported that a meeting was held on March 17, 2009 to discuss the Annual Bylaws review.

E. Mrs. Semple, Personnel Committee Chair, reported that a meeting will be held on April 23, 2009 to begin the annual Salary Classification review.

F. Mrs. Pauly, Development Committee Chair, stated that a meeting will be scheduled in May to review Board/Staff Survey responses.

G. Mrs. Pauly moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR'S ANNUAL PERFORMANCE REVIEW AND GOALS FOR 2009 AS PRESENTED IN CLOSED ATTACHMENT C – 04/07/09.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Following a 5 minute recess, the Board entered into Closed Executive Session at 8:12 P.M.

H. The Board returned to open session at 8:35 P.M.

I. Mrs. Threadgill moved that:

PRESIDENT WRIGHT EXPRESS THE BOARD AND STAFF'S THOUGHTS ON THE DIRECTOR'S GOALS AND PERFORMANCE.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

President Wright presented thoughts on Mr. Ruff's goals and performance.

J. There was no Other New Business.

XI.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:36 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____