

**ROLLING MEADOWS LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
7:00 P.M. – TUESDAY, AUGUST 8, 2023
BOARD ROOM**

I. Call To Order & Introductions

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M. in the Library Board Room.

Present Board Members: Erturk, Gawlik, Kremer, Rubinkowski, Threadgill, Vange and Webb.

Absent Board Members: Priest

Also present: Kevin Medows, Executive Director and Karen Levenson, Administrative Associate. Stefanie Boucher, Alderperson/Council Liaison (left at 7:15pm to attend the City Council meeting).

II. Approval of Minutes

A. Ms. Webb moved and Ms. Vange seconded that:

**THE SECRETARY’S LIBRARY BOARD MEETING OPEN MINUTES
DATED 07/11/23 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

IV. Educational Reports – FY2024 Budget Overview – Kevin Medows. Kevin gave an overview of revenue and fund balance.

V. Board President Report – Jean Threadgill mentioned Steve Rossi’s retirement party, and there has been no news on filling the open trustee seat.

VI. Executive Director’s Report – Kevin Medows, no report this month, July & August will be in the next report.

VII. Friends Report – Sharon Montague, Special Services’ report was read by Kevin. The summer book sale did pretty well. The next meeting is August 9 at 6:30 P.M. The Fall book sale is scheduled for November 10-12.

VIII. New Business:

A. Peg Webb reported that the Finance Committee met at 6:30 P.M. and reviewed the financial documents. OCLC line on Budget vs. Actual report is over by 50% due to now paying that bill on an annual basis, this will save staff time.

B. Ms. Webb moved and Ms. Rubinkowski seconded that:

ACCOUNTS PAYABLE DATED JULY 2023 IN THE AMOUNT OF \$316,278.48 AS PRESENTED IN ATTACHMENT A – 08/08/2023 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

C. Planning Committee – Jean Threadgill, Chair reported that the next meeting will be Wednesday, August 30 at 10:30 A.M.

D. Personnel Committee Report – Chair vacant, no report.

E. Bylaws Committee Report – Marsha Kremer, Chair reported that no meeting is scheduled at this time.

F. Heritage Committee Report – Adrienne Rubinkowski, Chair reported that no meeting is scheduled at this time.

G. Development Committee Report – Marsha Kremer, Chair reported that no meeting is scheduled at this time.

IX. Old Business

None

X. Any and all other business the Library Board may wish to discuss

None

XI. CLOSED SESSION

Ms. Vange moved and Ms. Rubinkowski seconded that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered into Closed Session at 7:45 P.M.

The board returned to open session at 8:00 P.M.

XII. Adjournment

Ms. Webb made a motion to adjourn the meeting and Ms. Vange seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting adjourned at 8:20 P.M.

Approved _____ Date _____
Marsha Kremer, Secretary
Rolling Meadows Library Board
September 5, 2023